

Louisiana Historical Records Advisory Board

MINUTES

November 12, 2024 | 2:00pm | Louisiana State Archives Gallery

I. **Call to Order** – The meeting was called to order at 2:00 pm

II. **Roll Call**

Present: Catherine Newsome, Christina Bryant, Dr. Edward Benoit , Angelique Bergeron, Barney Arceneaux, Melanie Montanaro, Amy Moran, Zach Stein, Zach Tompkins, Ashley Simmons, and Jennifer Waxman

Not Present: Barney Arceneaux , Meg Placke, Debbie Henton, Debbie Hudnall, and Lee Leumas

III. **Order of Business**

- a. **Approval of Minutes** – Zach Tompkins and Angelique Bergeron requested two amendments. 1) A spell correction from “Tomkins” to “Tompkins”. 2) “Sunday” Yoga corrected to “Monthly” Yoga. The board approved the minutes as amended from the meeting held on August 22, 2024.

On motion of Amy Moran, seconded by Melanie Montanaro the board approved the minutes as amended. **Motion Passed**

- b. **Bylaws** - Amy Moran noted that she had emailed several copies of Bylaw examples from other SHRABs to the Board. Angelique Bergeron stated she had reviewed several of the examples and felt the immediate need is to establish a mission statement. Catherine Newsome noted that R.S. 44:502 established some of the duties of the Board and could affect the mission statement. Amy Moran read R.S. 44:502 out loud to the Board. Melanie Montanaro suggested a sub-committee should be formed to create a basic outline of the Bylaws and Dr. Edward Benoit requested a shared document for the entire Board to access in between meetings.

Angelique Bergeron, Amy Moran, and Zach Tompkins volunteered to be part of the By-laws Subcommittee. On motion of Catherine Newsome and seconded by Melanie Montanaro, the Board approved the three as members of the Bylaws Subcommittee. **Motion Passed**

- c. **Strategic Plan** – Dr. Edward Benoit warned the Board that a Congressional report, the Inflation Reduction Report is due to be out by Spring and could affect any discussion of a Strategic Plan. However, Chairman Catherine Newsome determined the Strategic Plan could not be addressed until Bylaws had been created and accepted by the Board. She requested that agenda item c. Strategic Plan be tabled until Bylaws were adopted by the Board.

On motion of Amy Moran, seconded by Angelique Bergeron the board approved to table any discussion or creation of the Strategic plan until Bylaws have been created. **Motion Passed**

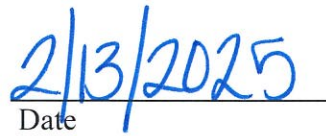
d. **Projects/Programs**

- i. Dr. Benoit reported that Carol Barry has stepped down as the Director of LSU’s School of Information Studies

IV. **Adjournment**

On motion of Angelique Bergeron, and seconded by Catherine Newsome, the Board voted to adjourn at 3:02 pm. **Motion Passed.**


Catherine J Newsome, Chairman


Date